



UNION SQUARE CAFE

PRIVATE DINING

101 EAST 19TH ST. NEW YORK, NY | 212-243-4020



WELCOME TO

# UNION SQUARE CAFE

Whether you're planning a business lunch for your team or a wedding reception with your loved ones, we're here to help you host an unforgettable event. Supported by our incredible team, we have semi-private and private event spaces ready to accommodate a wide range of party formats and sizes. In the following pages, you'll find everything you need to plan your next event, including information about our spaces, layouts, menus, and team.

FOR QUESTIONS OR BOOKING INQUIRIES, PLEASE CONTACT OUR EVENTS TEAM [HERE](#).

**SPACES:****PARK &  
IRVING ROOM**

Enjoy cocktails and hors d'oeuvres or dinner showcasing the best local ingredients in the elegant atmosphere of the Park & Irving Room, complemented by the original artworks that make Union Square Cafe a true New York original. The Park & Irving room accommodates up to 40 guests seated or 45 guests standing, with options to enjoy pre-dinner cocktails in the room or the adjacent Parlor Bar.

**# OF GUESTS**

40 seated or 45 standing

**PRICING**

We do not charge a room fee for Park & Irving Room reservations. Please refer to the following food & beverage minimums.

**Lunch/Brunch****JANUARY - NOVEMBER**

Monday – Friday: \$2,500

Saturday & Sunday: \$3,000

**DECEMBER**

Monday – Friday: \$3,000

Saturday & Sunday: \$3,500

**Dinner**

**JANUARY - NOVEMBER:** \$5,000

**DECEMBER:** \$7,500

Gratuity and 8.875% New York State Sales Tax are not included. For pricing on all of our spaces and to view our terms and conditions, please click [here](#).

**TIMING**

**LUNCH:** Reservations for arrival can be made from 11:30 AM – 1:30 PM. The space is reserved until 4:00 PM regardless of what time you arrive.

**DINNER:** Reservations for arrival can be made from 5:00 PM – 9:00 PM. The space is reserved until 11:00 PM regardless of what time you arrive.

**ADDITIONAL COCKTAIL SPACE**

Reservations for The Parlor Bar, adjacent the Park & Irving room, may be added for pre-dinner cocktails.

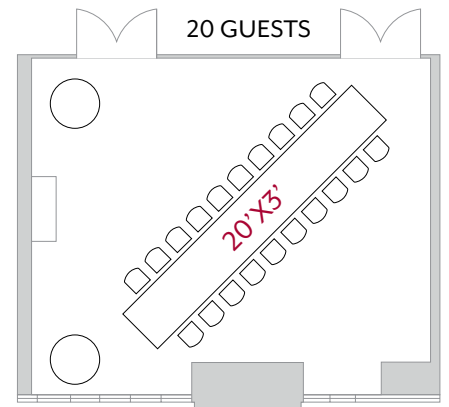
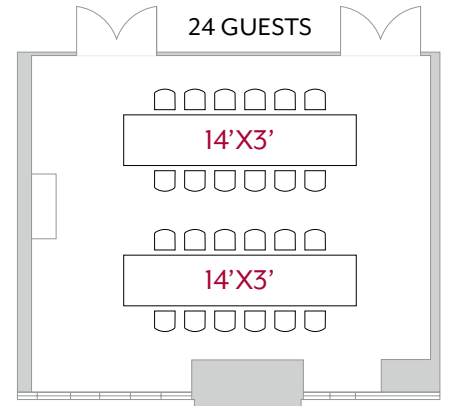
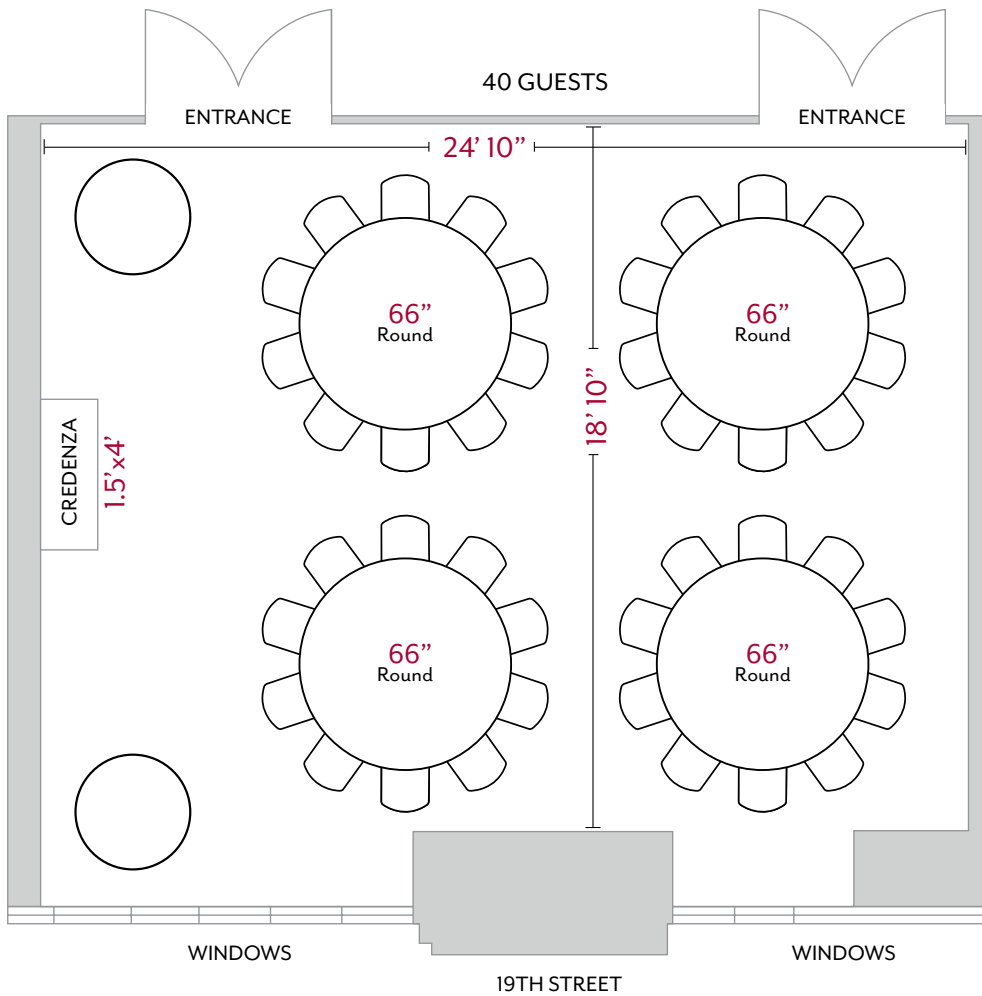
Reservations can be made pending availability, and are charged on an hourly basis.

**ACCESSIBILITY**

The Park & Irving Room is accessible via staircase or elevator. Restrooms are available on this floor.

*\*Florals are not included in event pricing.*

# SPACES: PARK & IRVING ROOM



\*Florals are not included in event pricing.



# SPACES: PARLOR BAR



Extend the celebration at The Parlor Bar, our semi-private space that may be added to a Park & Irving event for pre-dinner cocktails from 5:00 – 6:00 PM or 6:00 – 7:00 PM every day of the week. The Parlor Bar offers a full service walk-up bar as well as ample seating for cocktails and views of the Main Dining Room below. This space is not available as a stand-alone option. Reservations can be made pending availability, and are charged on an hourly basis.

### PRICING

We do not charge a room fee for Parlor Bar reservations. Please refer to the following food & beverage minimums.

#### JANUARY - NOVEMBER

5:00 – 6:00 PM: \$1,700  
6:00 – 7:00 PM: \$3,400

#### DECEMBER

5:00 – 6:00 PM: \$2,200  
6:00 – 7:00 PM: \$3,900

Gratuity and 8.875% New York State Sales Tax are not included. For pricing on all of our spaces and to view our terms and conditions, please click [here](#).

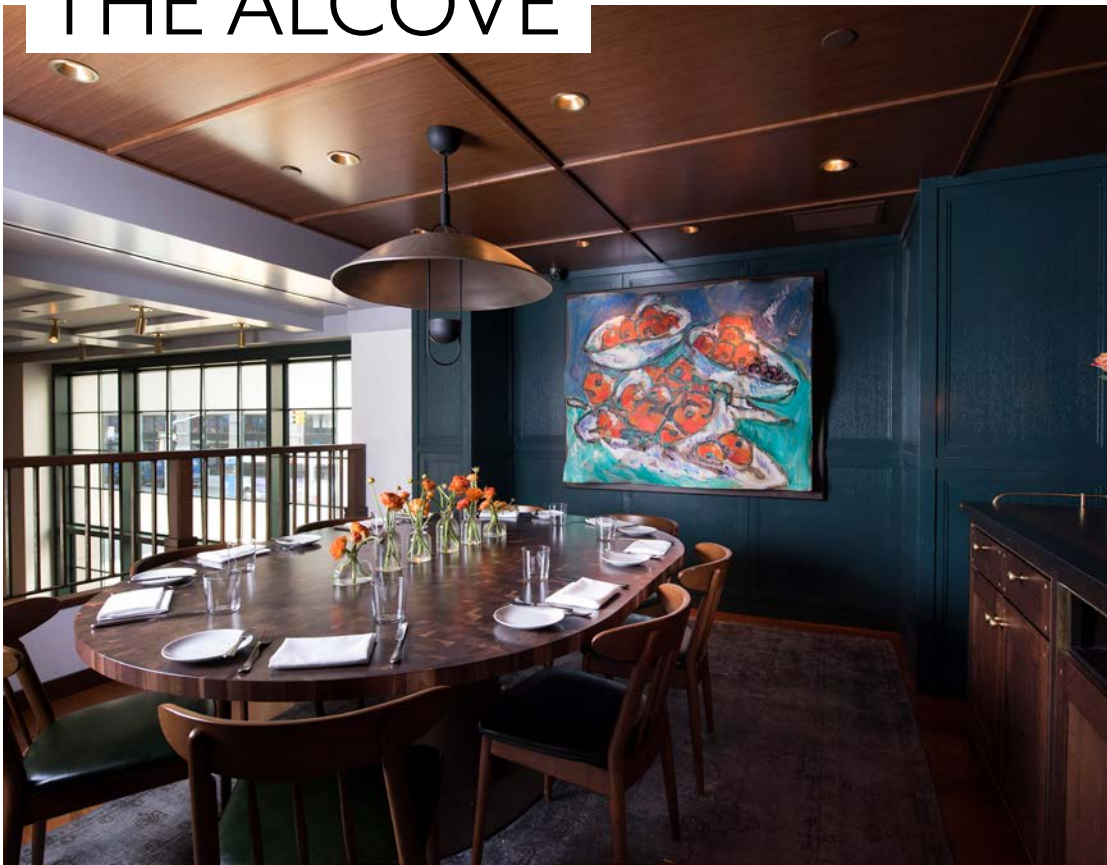
### ACCESSIBILITY

The Parlor Bar is accessible via staircase or elevator. Restrooms are available on this floor.

*\*Florals are not included in event pricing.*



# SPACES: THE ALCOVE



Our semi-private space overlooking the buzz and lively energy of the main dining room seats up to 10 guests at a single oval table, crafted from black walnut by Maine artisan Mark White. The Alcove is ideal for making intimate celebrations and small gatherings truly special.

### # OF GUESTS

6-10 seated

### PRICING

We do not charge a room fee for Alcove reservations. Please refer to the following food & beverage minimums.

#### Lunch

JANUARY - NOVEMBER: \$750

DECEMBER: \$1,000

#### Dinner

JANUARY - NOVEMBER: \$1,500

DECEMBER: \$2,000

Gratuity and 8.875% New York State Sales Tax are not included. For pricing on all of our spaces and to view our terms and conditions, please click [here](#).

### TIMING

**LUNCH:** Reservations for arrival can be made from 11:30 AM – 1:30 PM. The space is reserved until 4:00 PM regardless of what time you arrive.

**DINNER:** Reservations for arrival can be made from 5:00 – 9:00 PM. The space is reserved until 11:00 PM regardless of what time you arrive.

### ACCESSIBILITY

The Alcove is accessible via staircase or elevator. Restrooms are available on this floor.

*\* Florals are not included in event pricing.*



**SPACES:**

# THE PAVILION (OUTDOOR)



Take the celebration outside during the warm months with The Pavilion, our outdoor area. This covered, sidewalk cafe-style experience located on bustling 19th Street is the perfect space to host a standing cocktail reception during happy hour and beyond.

THE PAVILION IS AVAILABLE SEASONALLY, STARTING IN MAY 2023.

**# OF GUESTS**

60 standing

**PRICING**

For custom pricing on The Pavilion, please inquire [here](#).

For pricing on all of our spaces and to view our terms and conditions, please click [here](#).

**TIMING**

**LUNCH:** Reservations for arrival can be made from 11:30 AM – 1:30 PM. The space is reserved until 4:00 PM regardless of what time you arrive.

**DINNER:** Reservations for arrival can be made from 5:00 – 9:00 PM. The space is reserved until 11:00 PM regardless of what time you arrive.

**ACCESSIBILITY**

The Pavilion is located on street level. Restrooms are available inside on the first floor.

*\*Florals are not included in event pricing.*



**SPACES:****FULL RESTAURANT BUYOUT**

For larger parties, Union Square Cafe can be yours for the evening or afternoon. Welcome your guests into our space for a seated dinner with up to 120 guests, or a standing cocktail reception with up to 200 guests. Our team will work with you to plan the perfect event, and will be on hand to take care of your guests as they enjoy our seasonal cuisine, wine and cocktails.

**# OF GUESTS**

First floor: 85 guests seated

Entire restaurant: 120 guests seated

Entire restaurant: 200 guests standing

**PRICING**

For custom pricing on a full restaurant buyout, please inquire [here](#).

For pricing on all of our spaces and to view our terms and conditions, please click [here](#).

**TIMING**

Reservation timing is flexible to accommodate your party's needs.

**ACCESSIBILITY**

The second floor is accessible via staircase or elevator. There are restrooms on both levels.



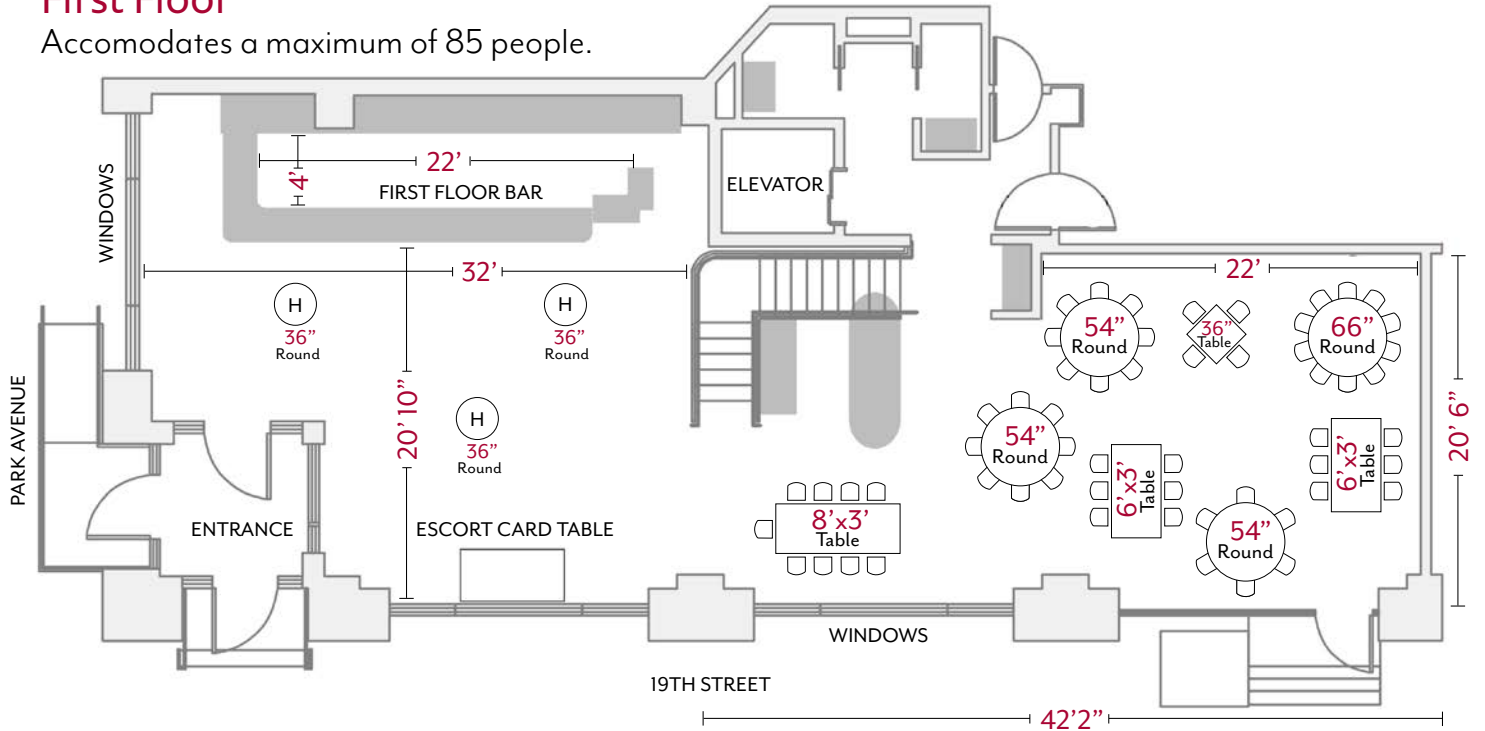
SPACES:

# FULL RESTAURANT BUYOUT

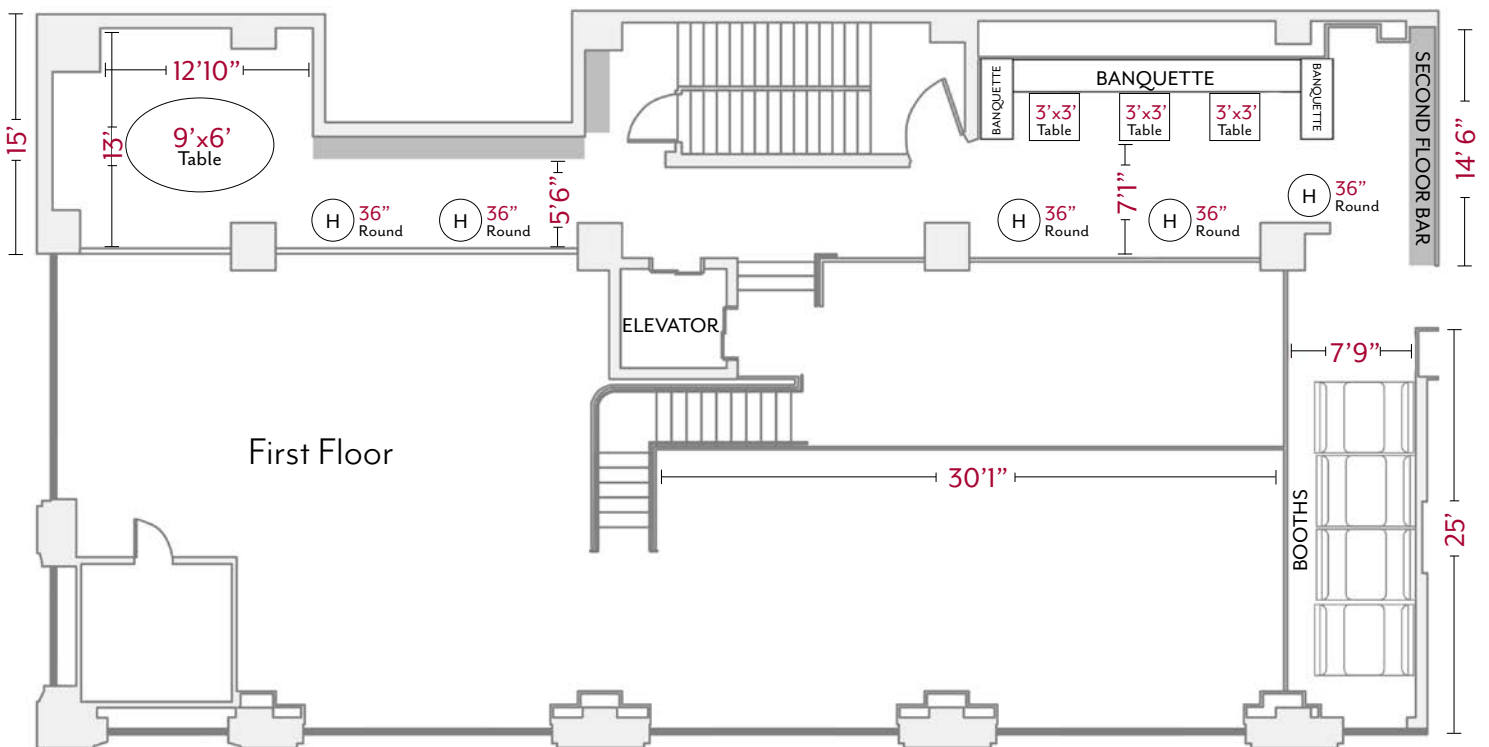
(sample event layouts)

## First Floor

Accommodates a maximum of 85 people.



## Second Floor



# BRUNCH MENU

90 per guest, plus tax and gratuity • Brunch is exclusively available on Saturdays and Sundays

## SHARE FOR THE TABLE

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MARKET FRUIT

LEMON BAVARIAN CREAM DONUT

CARAMELIZED ONION & GRUYERE PARKER HOUSE ROLLS

## ENTREE

Select three individually plated options for the party

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SEASONAL QUICHE Mushroom, Greens, Gruyere

PARMIGIANO EGGS 26 mo Cravero Parmigiano, Chives, Crème Fraiche\*

FRENCH TOAST Lemon Mascarpone, Maple Syrup, Almonds

AL LIMONE Preserved Lemon, Breadcrumbs

ALLA BOLOGNESE Pork Ragu, Grana Padano

BRANZINO PUTTANESCA Blistered Cherry Tomatoes, Olives, Capers

CHICKEN PAILLARD Mushrooms, Shallot, Sauce Fines Herbes

## SIDES

Select two options to share for the table

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BERKSHIRE BACON

ROASTED FINGERLING POTATOES

SEARED MARKET GREENS

## DESSERT

\$10 Supplement Per Person • Select two individually plated options for the party

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CHOCOLATE PANNA COTTA

SEASONAL PAVLOVA

RHUBARB UPSIDE DOWN CAKE

TIRAMISU

# THREE COURSE LUNCH MENU

95 per guest, plus tax and gratuity

## SHARE FOR THE TABLE

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**SOURDOUGH BREAD.** Sliced Sourdough, Garlic, Chili Oil

**APPETIZER** Select three individually plated options for the party

---

**MINISTRA PRIMAVERA** Tuscan White Beans, Spring Vegetables, Parmigiano Brodo

**BIBB SALAD** Gruyere, Garlic Croutons, Dijon Vinaigrette

**SEABASS CRUDO** Pickled Ramps, Lemongrass Olive Oil, Basil\*

**BURRATA** English Peas, Pickled Chili, Mint

**BROCCOLI** Pomegranate, Candied Pecans, Yogurt

**DUCK LIVER MOUSSE** Strawberries, Balsamic, Pistachio

**CHICORY CAESAR** Bottarga, Breadcrumbs, Parmesan\*

**ENTREE** Select three individually plated options for the party

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**LEGUMES AND LEAVES** Pickled Ramps, Honshimegi Mushrooms, Labne

**BRANZINO PUTTANESCA** Blistered Cherry Tomatoes, Olives, Capers\*

**CHICKEN PAILLARD** Mushrooms, Shallot, Sauce Fines Herbes

**COUNTRY PORK CHOP** Turnips, Bacon, Housemade Mustard\*

**ROASTED BEEF TENDERLOIN** Crispy Fingerling Potatoes, Melted Shallot, Truffle Jus\*

**DESSERT** Select two individually plated options for the party

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**CHOCOLATE PANNA COTTA**

**SEASONAL PAVLOVA**

**RHUBARB UPSIDE DOWN CAKE**

**TIRAMISU**

# FOUR COURSE LUNCH MENU

115 per guest, plus tax and gratuity

## SHARE FOR THE TABLE

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**SOURDOUGH BREAD.** Sliced Sourdough, Garlic, Chili Oil

**APPETIZER** Select three individually plated options for the party

---

**MINISTRA PRIMAVERA** Tuscan White Beans, Spring Vegetables, Parmigiano Brodo

**BIBB SALAD** Gruyere, Garlic Croutons, Dijon Vinaigrette

**SEABASS CRUDO** Pickled Ramps, Lemongrass Olive Oil, Basil\*

**BURRATA** English Peas, Pickled Chili, Mint

**BROCCOLI** Pomegranate, Candied Pecans, Yogurt

**DUCK LIVER MOUSSE** Strawberries, Balsamic, Pistachio

**CHICORY CAESAR** Bottarga, Breadcrumbs, Parmesan\*

**FAMILY STYLE PASTA COURSE** Select one option to share for the table

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**AL' ARRABIATA** Spicy Tomato, Pecorino

**AL' ZAFFERANO** Asparagus, Shrimp, Saffron Sauce

**AL LIMONE** Preserved Lemon, Breadcrumbs

**ALLA BOLOGNESE** Pork Ragu, Grana Padano

**ENTREE** Select three individually plated options for the party

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**LEGUMES AND LEAVES** Pickled Ramps, Honshimegi Mushrooms, Labne

**BRANZINO PUTTANESCA** Blistered Cherry Tomatoes, Olives, Capers\*

**CHICKEN PAILLARD** Mushrooms, Shallot, Sauce Fines Herbes

**COUNTRY PORK CHOP** Turnips, Bacon, Housemade Mustard\*

**ROASTED BEEF TENDERLOIN** Crispy Fingerling Potatoes, Melted Shallot, Truffle Jus\*

**DESSERT** Select two individually plated options for the party

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**CHOCOLATE PANNA COTTA**

**SEASONAL PAVLOVA**

**RHUBARB UPSIDE DOWN CAKE**

**TIRAMISU**

\*CONSUMING RAW OR UNDERCOOKED MEATS, POULTRY, SEAFOOD, SHELLFISH, OR EGGS MAY INCREASE YOUR RISK OF FOODBORNE ILLNESS

# THREE COURSE DINNER MENU

175 per guest, plus tax and gratuity

## SHARE FOR THE TABLE

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**SOURDOUGH BREAD.** Sliced Sourdough, Garlic, Chili Oil

## APPETIZER

Select three individually plated options for the party

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**MINISTRA PRIMAVERA** Tuscan White Beans, Spring Vegetables, Parmigiano Brodo

**BIBB SALAD** Gruyere, Garlic Croutons, Dijon Vinaigrette

**SEABASS CRUDO** Pickled Ramps, Lemongrass Olive Oil, Basil\*

**BURRATA** English Peas, Pickled Chili, Mint

**BROCCOLI** Pomegranate, Candied Pecans, Yogurt

**DUCK LIVER MOUSSE** Strawberries, Balsamic, Pistachio

**CHICORY CAESAR** Bottarga, Breadcrumbs, Parmesan\*

## ENTREE

Select three individually plated options for the party

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**LEGUMES AND LEAVES** Pickled Ramps, Honshimegi Mushrooms, Labne

**BRANZINO PUTTANESCA** Blistered Cherry Tomatoes, Olives, Capers\*

**HALF CHICKEN SCARPARIELLO** Pork Sausage, Pickled Fresno Peppers, Lemon

**COUNTRY PORK CHOP** Turnips, Bacon, Housemade Mustard\*

**ROASTED DUCK BREAST** Butter Beans, Duck Sausage, Broccoli Rabe\*

**ROASTED BEEF TENDERLOIN** Crispy Fingerling Potatoes, Melted Shallot, Truffle Jus\*

## DESSERT

Select two individually plated options for the party

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CHOCOLATE PANNA COTTA

SEASONAL PAVLOVA

RHUBARB UPSIDE DOWN CAKE

TIRAMISU

# FOUR COURSE DINNER MENU

200 per guest, plus tax and gratuity

## SHARE FOR THE TABLE

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**SOURDOUGH BREAD.** Sliced Sourdough, Garlic, Chili Oil

**APPETIZER** Select three individually plated options for the party

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**MINISTRA PRIMAVERA** Tuscan White Beans, Spring Vegetables, Parmigiano Brodo

**BIBB SALAD** Gruyere, Garlic Croutons, Dijon Vinaigrette

**SEABASS CRUDO** Pickled Ramps, Lemongrass Olive Oil, Basil\*

**BURRATA** English Peas, Pickled Chili, Mint

**BROCCOLI** Pomegranate, Candied Pecans, Yogurt

**DUCK LIVER MOUSSE** Strawberries, Balsamic, Pistachio

**CHICORY CAESAR** Bottarga, Breadcrumbs, Parmesan\*

**FAMILY STYLE PASTA COURSE** Select one option to share for the table

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**AL' ARRABIATA** Spicy Tomato, Pecorino

**AL' ZAFFERANO** Asparagus, Shrimp, Saffron Sauce

**AL LIMONE** Preserved Lemon, Breadcrumbs

**ALLA BOLOGNESE** Pork Ragu, Grana Padano

**ENTREE** Select three individually plated options for the party

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**LEGUMES AND LEAVES** Pickled Ramps, Honshimegi Mushrooms, Labne

**BRANZINO PUTTANESCA** Blistered Cherry Tomatoes, Olives, Capers\*

**HALF CHICKEN SCARPARIELLO** Pork Sausage, Pickled Fresno Peppers, Lemon

**COUNTRY PORK CHOP** Turnips, Bacon, Housemade Mustard\*

**ROASTED DUCK BREAST** Butter Beans, Duck Sausage, Broccoli Rabe\*

**ROASTED BEEF TENDERLOIN** Crispy Fingerling Potatoes, Melted Shallot, Truffle Jus\*

**DESSERT** Select two individually plated options for the party

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**CHOCOLATE PANNA COTTA**

**SEASONAL PAVLOVA**

**RHUBARB UPSIDE DOWN CAKE**

**TIRAMISU**

## RECEPTION HORS D'OEUVRES

20 per guest: 30 minutes. Three options

30 per guest: 45 minutes. Four options

40 per guest: 60 minutes. Five options

CHICKEN MEATBALL Marinara

PANISSE CACIO E PEPE Pecorino, Black Pepper\*

GRILLED BEET SKEWER Ricotta Salata, Samoriglio Sauce

STUFFED MUSHROOM Gorgonzola, Walnuts

DUCK FAT TATER TOTS\* Ossetra Caviar, Crème Fraiche

\*\$9.00 Supplement Per Person

MARKET VEGETABLE TARTE Mushroom, Cheese

SEASONAL ARANCINI Pea and Pecorino

CHICKEN LIVER MOUSSE TARTLETTE Seasonal Jam\*

ENDIVE A LA' CARDINI Boquerones, Caesar, Crispy Capers \*

BEEF TARTARE Potato Chip \*

CUCUMBER CUP CRUDO Tuna Tartare\*

SHRIMP COCKTAIL\*

\*\$7.00 Supplement Per Person



## SEASONAL MARKET CRUDITES

18 per guest, per hour

SEASONAL MARKET CRUDITES, HORSERADISH CREMA

## CHARCUTERIE BOARD

30 per guest, per hour • Requires 48 hours' notice

CHEF'S SELECTION OF 3 SALUMI & 2 CHEESES

## SEAFOOD PLATTER

32 per guest, per 30 minutes

OYSTERS, SHRIMP COCKTAIL, SEASONAL CRUDO

## DESSERT

15 per guest: 30 minutes. Two options

MINI CROSTADA

MINI CHOCOLATE CAKE

\*CONSUMING RAW OR UNDERCOOKED MEATS, POULTRY, SEAFOOD, SHELLFISH, OR EGGS MAY INCREASE YOUR RISK OF FOODBORNE ILLNESS



## BEVERAGE PACKAGES

Beverage service for seated events is available and included for three hours starting when at the guest arrival time. Beverages ordered after the three hour window will be charged based on consumption. Beverage packages may also be extended hourly at a third of the package price per guest, or charged based on consumption.

The below beverage package pricing is reflective of the wines that will be served. All package options below include unlimited non-alcoholic beverages as well as unlimited beer from the list below. Additionally, Tiers 2 & 3, and our Sommelier Selections include unlimited spirits from the below list. Spirits can be ordered at the preference of our guests (cocktails, on the rocks or neat). The below beverage packages will include selections made by our wine team to include one sparkling wine option, one white wine option and one red wine option. We are happy to work with you to customize your selections based on your personal preference.

### TIER 1

70 per guest

#### SPARKLING:

Ananas Prosecco, Veneto Italy

#### WHITE:

Ilatium Morini Soave,  
Veneto Italy 2022

#### RED:

Le Corti Chianti Classico,  
Tuscany Italy 2021

### TIER 2

95 per guest

#### SPARKLING:

Ananas Prosecco, Veneto Italy

#### WHITE:

Domaine Crochet Sancerre,  
Loire France 2023

#### RED:

Domaine Brun-Avril Cotes du  
Rhone France 2021

### TIER 3

120 per guest

#### SPARKLING:

Brocard Pierre Champagne  
'Tradition' Brut NV

#### WHITE:

Domaine Christophe et Fils  
Chablis, Burgundy France 2022

#### RED:

Stafford Hill Pinot Noir,  
Willamette Valley 2022

### SOMMELIER SELECTIONS

150 per guest

Custom wine selections to compliment your menu. Each selection will be poured and explained to your party by one of our sommeliers.

## SPIRITS & BEER

### VODKA

Breckenridge  
Tito's  
Chopin

### TEQUILA

El Jimador Blanco  
Arette Resposado

### BOURBON

Old Forester  
Buffalo Trace  
Wild Turkey 101

### RUM

El Dorado 3 Year  
Smith & Cross Navy  
Strength

### BEER

Torch and Crown  
'Tenement' Pilsner  
(New York)  
Other Half IPA  
(New York)  
Troeg's 'Dreamweaver'  
Wheat Ale  
(Pennsylvania)

### GIN

Ford's  
Bombay Sapphire  
Beefeater

### MEZCAL

Rosaluna

### RYE

Rittenhouse 100  
Wild Turkey 101

### SCOTCH

Famous Grouse  
Johnny Walker Black Label



# THE TEAM



## LENA CIARDULLO

Executive Chef

Lena Ciardullo is the Executive Chef of Union Square Cafe, Union Square Hospitality Group's (USHG) beloved flagship restaurant that first opened in 1985. Prior to joining the Union Square Cafe team, Lena was the Executive Chef at Marta, Caffè Marchio, and Vini e Fritti, USHG's Roman-inspired restaurants located in The Redbury New York.

Raised in Naperville, Illinois, Lena attended the University of Illinois where she received her bachelor's degree in Communications. During her undergraduate years, Lena studied abroad in Rome, where her love of food and hospitality was ignited. Upon her return, Lena landed her first job in the kitchen and hasn't looked back since.

In 2009, Lena received her Associates Degree in Culinary Arts from The Culinary Institute of America and joined the opening team of Maialino, USHG's Roman-inspired trattoria. She later moved on to Gramercy Tavern where she worked as a tournant, before joining the Marta team in 2014. Throughout her time at Marta, Lena moved through the ranks, starting as a sous chef and ultimately assumed the role of Executive Chef of Marta, Caffè Marchio, and Vini e Fritti in 2018.



## ANASUA CHOWDHURY

Senior Event Sales Manager

Anasua joined the Union Square Hospitality Group events team in 2017 at Maialino and Marta before taking over private dining at Union Square Cafe and Gramercy Tavern. A Brooklyn native and graduate of the French Culinary Institute, Anasua brings ten years of restaurant private dining experience and her deep appreciation for hospitality to every event.



## VASHTI PILLAY

Event Sales Manager

Vashti began her USHG career on the service team at Marta as an events operations server. Her love of meeting people and sharing stories led her to the role of maître d' at Gramercy Tavern and eventually, to our events team. Prior to USHG, Vashti worked as a lead host at The Nomad and in events for Llama Inn and Llama San. Vashti is a native New Yorker and now manages events for Gramercy Tavern and Union Square Cafe.

# ADDITIONAL ITEMS

## SPECIALTY CAKES

We offer a variety of specialty cakes for every occasion. A single-tier cake with an inscription, perfect for birthdays, bridal and baby showers, graduations, and other celebrations. Please inquire with our team for cake and filling flavors as well as pricing. If you prefer, you are welcome to provide your own cake at a plating fee of \$7 per guest.

## FLORAL

The Park & Irving Room is set with two seasonal arrangements placed on our service station within the space. No additional florals are included. You are welcome to order flowers from the vendor of your choice. We ask that flowers be delivered on the day of the event, 2–3 hours prior to the event start time.

We are happy to offer vendor recommendations upon request.

## VOTIVE CANDLES

Complimentary votive candles adorn the tables and room for all evening events.

## TABLES & LINENS

We offer one rectangular table and linens for parties of 22 or fewer and round tables for parties larger than 22. Our standard table set is white linen underlays and white napkins.

## AV

Should you have any audio visual needs, please contact our exclusive vendor directly:

**Rich Meltzer**, Kinney Group Events  
rich@kinneygroupevents.com



## PRICING

# PRIVATE & SEMI-PRIVATE SPACES

We do not charge a room rental fee for any of our private or semi-private spaces. However, there is a food and beverage minimum required for your event. All costs associated with the food, beverage and labor for the Event have been accounted for in the final Event price, excluding 8.875% New York State Sales Tax and the Discretionary Gratuity Amount. You may choose to provide a Discretionary Gratuity Amount (for food and beverage charges only, exclusive of sales tax), which will be calculated as a percentage of the final Event price and added to the final bill upon the conclusion of the Event.

## FOOD & BEVERAGE MINIMUMS

### PARK & IRVING ROOM

#### LUNCH/BRUNCH

January – November

- Monday – Friday: \$2,500
- Saturday & Sunday: \$3,000

December

- Monday – Friday: \$2,500
- Saturday & Sunday: \$3,500

#### DINNER

January – November: \$5,000

December: \$7,500

### PARLOR BAR ADD-ON

January – November, 5:00 – 6:00 PM: \$1,700

January – November, 6:00 – 7:00 PM: \$3,400

December, 5:00 – 6:00 PM: \$2,200

December, 6:00 – 7:00 PM: \$3,900

### ALCOVE

#### LUNCH

January – November: \$750

December: \$1,000

#### DINNER

January – November: \$1,500

December: \$2,000

## CUSTOM PRICING

### PAVILION & FULL RESTAURANT BUYOUT

#### PAVILLION (OUTDOOR)

Please inquire with our team for pricing.

#### FULL RESTAURANT BUYOUT

Please inquire with our team for pricing.

## TERMS

### BEVERAGE

Guests are welcome to select a beverage package outlined on the “Beverage Packages” page, or to serve all beverages to be charged based on consumption.

If you will be selecting wines to be charged based on consumption, we request that you make selections from our wine list in advance. Our wine team will be happy to guide you through our options.

### CONFIRMATIONS

Union Square Cafe requires an advance guarantee of the number of guests in your party 48 hours prior to your reservation.

### DEPOSITS

A signed agreement and deposit in the amount of 50% of the associated food & beverage minimum is required to reserve the space of your choice for an event. Your reservation is guaranteed once Union Square Cafe has confirmed receipt of your deposit.


### CANCELLATIONS

Deposits are fully refundable for cancellations more than 28 days prior to the event date. Deposits will not be refunded for cancellations within 28 days of the contracted event date, unless we are able to rebook your contracted room. Forfeited deposits will not be applied toward future private events or charges at the Restaurant.

Cancellations within 3 business days of the event are subject to the full contracted food and beverage minimum charge. Any charges for additional services or vendors coordinated by Union Square Cafe will also be charged and are subject to 8.875% New York State Sales Tax.



UNION SQUARE CAFE



Thank you for considering  
Union Square Cafe for your  
next event! We look forward to  
welcoming you.

For questions or booking  
inquiries, please contact our  
events team [here](#).